



THE DEFENSE ADVISORY COMMITTEE ON  
INVESTIGATION, PROSECUTION, AND DEFENSE OF  
SEXUAL ASSAULT IN THE ARMED FORCES

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**MINUTES OF DECEMBER 4, 2020, PUBLIC MEETING**

**AUTHORIZATION**

The Defense Advisory Committee on Investigation, Prosecution, and Defense of Sexual Assault in the Armed Forces (“the Committee” or “DACIPAD”) is a federal advisory committee established by the Secretary of Defense in February 2016 in accordance with section 546 of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2015 and section 537 of the NDAA for FY 2016. The Committee is tasked to advise the Secretary of Defense on the investigation, prosecution, and defense of allegations of rape, forcible sodomy, sexual assault, and other sexual misconduct involving members of the Armed Forces based on its review of such cases on an ongoing basis.

**EVENT**

The Committee held its twenty-first public meeting on December 4, 2020, from 11:00 a.m. to 11:24 a.m. At this meeting the Committee voted on the final draft of the *DAC-IPAD Report on Racial and Ethnic Data Relating to Disparities in the Investigation, Prosecution, and Conviction of Sexual Offenses in the Military* as required by section 540I of the National Defense Authorization Act for Fiscal Year 2020.

**LOCATION**

The meeting was held via teleconference with dial-in access information provided to the public in the Federal Register and on the DAC-IPAD’s website.

**MATERIALS**

A verbatim transcript of the meeting and preparatory materials provided to the Committee members prior to and during the meeting are incorporated herein by reference and listed individually below. The meeting transcript and materials received by the Committee are available on the website at <https://dacipad.whs.mil>.

## PARTICIPANTS

### Participating Committee Members

Ms. Martha S. Bashford, Chair  
Major General Marcia M. Anderson, U.S.  
Army, Retired  
The Honorable Leo I. Brisbois  
Ms. Kathleen B. Cannon  
Ms. Margaret A. Garvin  
The Honorable Paul W. Grimm  
Mr. A. J. Kramer  
Mr. James P. Markey

Chief Master Sergeant of the Air Force  
Rodney J. McKinley, Retired  
Brigadier General James R. Schwenk, U.S.  
Marine Corps, Retired  
Dr. Cassia C. Spohn  
Ms. Jennifer G. Long  
Dr. Jenifer Markowitz  
The Honorable Reggie B. Walton

### Absent Member

Ms. Meghan A. Tokash

### Committee Staff

Colonel Laura Calese, U.S. Army, Staff  
Director  
Ms. Julie Carson, Deputy Staff Director  
Mr. Dale Trexler, Chief of Staff  
Ms. Alice Faulk, Technical Editor  
Ms. Amanda Hagy, Senior Paralegal  
Ms. Theresa Gallagher, Attorney-Advisor  
Ms. Nalini Gupta, Attorney-Advisor

Mr. Chuck Mason, Attorney-Advisor  
Ms. Marguerite McKinney, Analyst  
Ms. Meghan Peters, Attorney-Advisor  
Ms. Stacy Powell, Senior Paralegal  
Ms. Stayce Rozell, Senior Paralegal  
Ms. Terri Saunders, Attorney-Advisor  
Ms. Kate Tagert, Attorney-Advisor  
Ms. Eleanor Magers Vuono, Attorney-  
Advisor  
Mr. Pete Yob, Attorney-Advisor

### Other Participants

Mr. Dwight Sullivan, Designated Federal Officer (DFO)

### Service Representatives

Ms. Janet Mansfield, U.S. Army  
Major Marquita Ricks, U.S. Air Force  
Ms. Asha Vaghela, U.S. Air Force  
Mr. James Martinson, U.S. Navy  
Lieutenant Colonel Andrew C. Lee, U.S. Marine Corps  
Major Ryan C. Lipton, U.S. Marine Corps  
Lieutenant Commander Daniel Wiltshire, U.S. Coast Guard

## MEETING MINUTES

Mr. Dwight Sullivan, Designated Federal Officer, opened the public meeting at 11:00 a.m. Ms. Martha Bashford, Chair of the DAC-IPAD, provided opening remarks welcoming those in attendance, explaining the purpose of the meeting and outlining the agenda. By voice roll call, she established quorum and introduced the DAC-IPAD staff to lead the Committee's vote on the draft *Report on Racial and Ethnic Data Relating to Disparities in the Investigation, Prosecution, and Conviction of Sexual Offenses in the Military*.

### DAC-IPAD Vote on the Final Draft DAC-IPAD Report on *Racial and Ethnic Data Relating to Disparities in the Investigation, Prosecution, and Conviction of Sexual Offenses in the Military*

The Committee reviewed and affirmed the findings, the recommendations and the substantive content of the report that were previously voted on at the DAC-IPAD November 6, 2020, public meeting. The Committee then reviewed the additional edits and considered the inclusion of Appendix G that provided the Service responses to the DAC-IPAD's request for information contained in set 18A. With no further discussion or deliberation, the Committee unanimously approved the additional edits; the inclusion of Appendix G; and the report in its entirety for publication and submission to the Secretary of Defense and Congress.

### Meeting Wrap-Up and Public Comment

With no further comments or issues to address, the meeting concluded.

The DFO closed the public meeting at 11:24 a.m.

## CERTIFICATION

I hereby certify, to the best of my knowledge, the foregoing minutes are accurate and complete.

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Laura J. Calese, Colonel, USA  
p.p. Martha Bashford  
Chair

## MATERIALS

### Meeting Records

1. DAC-IPAD November 6, 2020, Public Meeting Minutes

### Read Ahead Materials Provided Prior to and at the Meeting

1. Meeting Agenda, DAC-IPAD Public Meeting, December 4, 2020
2. DAC-IPAD Prepared PowerPoint Presentation, Proposed Recommendations, December 2, 2020

3. DAC-IPAD *Report on Racial and Ethnic Data Relating to Disparities in the Investigation, Prosecution, and Conviction of Sexual Offenses in the Military*
4. DAC-IPAD Prepared Proposed Appendix G. Service Responses to the Race and Ethnicity Request For Information Set 18A